

Perandoe District Office
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P.O. Box 169
Red Bud, IL 62278
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**Perandoe Educational
Program (PEP)**
500 West South 4th St, Suite A
Red Bud, IL 62278
Tel: 618.282.7228
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Chad Stolte
Principal

Kathleen Trantham Hopkins
Executive Director

Cheryl Ebers
Assistant Director

Under House Bill 3586 (now PA 101-515), school districts are required to provide all written material that will be considered by the IEP team – other than the components related to the educational and related service minutes proposed for the student and the student’s educational placement – to the student’s parent/guardian at least three (3) school days prior to the IEP eligibility meeting or IEP meeting. The district understands that the contents of these written materials are confidential. Please indicate how you would like the district to deliver the IEP written materials:

- **Please email me a copy of all written materials at the following email address(es) three (3) school days prior to the IEP eligibility meeting or IEP meeting at the following email address:**

Email Address

- **Please make a copy of the written materials available at the main office of my child’s school. I will pick up the written materials three (3) school days prior to the meeting.**
- **Other (please indicate your preferred delivery method):**

Also under House Bill 3586, school districts must make related service logs that record the type of related services administered under a child’s IEP and the minutes of each type of related service that has been administered to the child. Please note that you have the right to request a copy of your child’s related service logs at any time. If you would like to request the service logs, you may contact your child’s case manager.

We look forward to working with you to provide an appropriate education to your child. If you have any questions or concerns regarding the information provided above or any other matter, please do not hesitate to contact Perandoe Special Education Program or your child’s special education case manager.

Student Name

Parent Signature